



**Republika e Kosovës**

**Republika Kosova-Republic of Kosovo**

*Qeveria-Vlada-Government*

*Ministria e Punëve të Brendshme / Ministarstvo Unutrašnjih Poslova /*

*Ministry of Internal Affairs*



**Akademia e Kosovës për Siguri Publike**

**Kosovska Akademija za Javnu Bezbednost / Kosovo Academy for Public Safety**

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Divizioni për sigurimin e cilësisë / Odeljenje za osiguravanje kvaliteta / Quality assurance division

# IMPROVEMENT PLAN 2023



## Improvement plan for 2023

Nr.	Recommendation from DSC	Plan for improvement	Action Plan	Those responsible for action	Deadlines	Monitoring & evaluation	Additional costs & resources
<b>The field of higher education</b>							
1.	To consider the possibility of revising the teaching schedule with the aim of maintaining the balance of academic workload for students and academic staff in terms of certain days of the week, with the possibility of combining online learning.	To examine the possibility of reorganizing the weekly schedule for academic staff and students by offering a combination of online learning;	In coordination with the academic staff and the IT Office, to create the work plan and training schedules	<b>Vice Dean for teaching; DAY.</b>	TM2-TM4	Dean of FPS, Vice Dean of FPS	budgeted
			To consider the possibility of rearranging the schedule of lectures at FPS;	Vice Dean for teaching, Program Coordinator,	TM2-TM4	Dean of FPS, Vice Dean of FPS	budgeted
		Enrich software for online learning access;	To organize informative sessions for online learning and update with additional information.	DSS, DIT,	TM2-TM4	Director of DFGS, Director of DTES,	budgeted
		The syllabuses should be reviewed in accordance with the AKSP manual on the drafting of the Syllabus, as well as in terms of the combination of online learning.	The syllabi at the beginning of the academic year should be revised in accordance with the KAPS manual on the drafting of syllabi and include the online learning component.	Vice Dean for teaching, Program Coordinator,	TM2-TM4	Dean of FPS Vice Vice Dean of FPS,	budgeted
2.	The faculty and especially the format of the respective profiles are encouraged to explore virtual learning environments through online learning as well as offer the possibility of providing access to some public institutions outside the internship domain for practice, through visits within a country and abroad;	To create an action plan in exploring opportunities for virtual learning	Activate the webinar room	DIT	TM2-TM4	Director of DFGS	donation
			To create the training curriculum for online learning	DKT, DIT	TM2-TM3	Director of DFGS and DTES,	budgeted
			To organize informative sessions and trainings for online learning, for students, teachers and administration	DSS, TD, DIT	TM2-TM3	Director of DTES, Director of DFGS,	budgeted
			To draw up the work plan and training schedules for virtual learning	DIT, TD, DSS	TM2	Director of DFGS	budgeted
		To examine the possibilities of developing the internship with other public security institutions outside the domain of the PSI in the program	To discuss with partners the possibility of exchange and internship visits.	DFR	TM2-TM4	The general director of KAPS and Senior management	budgeted
			To increase the number of collaborations and agreements with other HEIs, local and international, to enable student mobility,	DFR	TM2-TM4	The general director of KAPS and senior management	budgeted
3.	To constantly invest in academic staff training	To examine the possibilities for continuous training of the academic staff	To create a plan for the training of academic staff.	DMHR, Vice Dean for teaching,.	TM2-TM4	General Director of KAPS, Dean of the FPS	budgeted

	<b>for teaching methods, especially for engaged lecturers;</b>	To consider the possibility of creating mandatory training policies for new teaching staff in the academy,	To create a plan for the training of academic staff. Create a mandatory training plan for new teachers.	DMHR, Vise Dean ,	TM2-TM4	General Director of KAPS and Senior Management,	budgeted
		To implement the academic resources within the needs of the FSP.	Filling the field work positions within the academic staff according to the profiles required in the FPS	DMHR,	TM2-TM4	General Director of KAPS and Higher Management,	budgeted
4.	<b>Academic staff to examine the focus of academic content on the development of students' skills and abilities while studying at FPS</b>	The syllabuses should be reviewed in accordance with Bloom's taxonomy and the syllabus design manual in KAPS.	Revise the syllabi at the beginning of the academic year in accordance with the syllabus design manual at KAPS	Vice Dean for taeching, Program Coordinator, Academic staf	TM2-TM4	Dean of FPS,	budgeted
		The syllabuses should also be revised in terms of providing opportunities for online learning.	Revise syllabuses at the beginning of the academic year and include an online learning component.	Vice Dean for taeching, Program Coordinator, Academic staf	TM2-TM4	Dean of FPS,	budgeted
5.	<b>To invest in improving the quality of student life through raising the level of support services with adequate administrative staff as well as logistical support</b>	To implement the administration of the FPS in accordance with the planned needs to clarify the student address in the administrative as well as informative aspect.	Filling the field work positions within the units that provide service to FPS students	DMHR,	TM2-TM4	General Director of KAPS and Higher Management,	budgeted
			To create a work plan of the FPS administration in which the schedules for counseling, services and other activities outside the academic one would be defined within the framework of DSHS,	Vice Dean for taeching Program Coordinator, Academic staf DSS	TM2-TM4	Dean of FPS	budgeted
		To create plans for additional activities for students, as well as to raise the level of logistical support services for the spaces where learning takes place.	Examining the possibilities of creating additional activities for students, especially in creating effective learning environments,,	DSS	TM2-TM4	Director of DTES	budgeted
			There should be continuous improvements within the logistics services for the spaces used by FPS students,	DGS	TM1-TM4	Director of DGS	budgeted

### Training fields

6.	<b>To revise the teaching material according to the findings of the internal and external evaluation mechanisms</b>	To create the curriculum development standard in accordance with Bloom's Taxonomy, which should be the starting point for the level of categorization of trainings in KAPS	In coordination with the ISPs, plan the systematic revision of the trainings by applying Bloomi's Taxonomy. To increase the number of collaborations and agreements with other HEIs, local and international, to enable student mobility,	DTC,TD,	TM2-TM4	Director of DTES	budgeted
			Categorize the trainings and update them in the training catalog	DTC, TD,	TM2-TM4	Director of DTES	budgeted
			To review the standard of unified official languages in teaching materials, especially in the field of reading and proofreading.	DP,	TM2-TM4	Director of DTES	budgeted
			To create a standard for teaching presentation materials in Power-	TD,	TM2-TM4	Director of DTES	budgeted

			Point and for the same to be an up-to-date reflection				
			In the framework of the manuals for instructors, the methodology of the lecture should also be offered	DTC,	TM2-TM4	Director of DTES	budgeted
7.	To raise the level of logistical support services during trainings to be offered on campus.	Complaints, suggestions and recommendations arising from the evaluation of the participants in the training must be taken into account.	There should be an increase in the level of cleanliness and maintenance of spaces on campus	DGS,	TM1-TM4	Director of DFGS	budgeted
			Ensure the supply of running water (cold and warm water), for hygiene and for drinking in the learning spaces	DGS,	TM1-TM4	Director of DFGS	budgeted
			To maintain and preserve the green spaces of the campus	DGS,	TM1-TM4	Director of DFGS	budgeted
8.	Provide supporting and facilitating tools in accordance with the training curriculum (the tools needed for the development of the practical part).	To identify the deficiencies of facilitating and supporting tools based on the requirements, recommendations and suggestions of the participants in the training.	To work on solving the issue of the shooting range with firearms and to make it operational in accordance with acceptable standards, such as: – the tracking object, – protective equipment for participants, – vertical and horizontal signaling materials, – fences and information signs,	DGS, TD,	TM3-TM4	Director of DFGS	budgeted
			To create and maintain the list of protective equipment at work as well as to monitor the safety of the development of trainings on campus it të trajnimeve në kampus	DGS, TD,	TM2-TM4	Director FFGS, Director DTES	budgeted
			To control and maintain the security conditions in the training development areas	TD,	TM2-TM4	Director of DFGS Director of DTES , Head of TD	budgeted
			To increase the capacity of concretisation tools for the development of trainings on campus, such as: – traffic vehicles, – fencing and marking of the traffic polygon, – maintenance of concrestation tools – -firefighters range,	DGS, TD,	TM2-TM4	Director DFGS, Director of DTES	budgeted

Note: Other recommendations of the ministerial domain and that of PSI are presented in the framework of other strategic documents in KAPS and have an essential role in the continuity of AKSP's mandate, such as the structure, organizational chart and transfer of training staff from PSI- respective.