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| **Republika e Kosovës**  **C:\Users\ismail.smakiqi\Desktop\New folder\EMBLEMA ME NGJYRE.bmpRepublika Kosova-Republic of Kosovo**  ***Qeveria –Vlada-Government***  *Ministria e Punëve të Brendshme-Ministarstvo Unutrasnjih Poslova-Ministry of Internal Affairs*  Akademia e KosovëspërSiguriPublike/Kosovska Academia zaJavnu  Bezbednost/Kosovo Academy for Public Safety |
|  |

**CONTRACT NOTICE**

**WORKS**

*According to Article 40 of Law No. 04/L-042 on Public Procurement in Kosovo*

**Date of the preparation of the Notice: 15.03.2013**

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| --- | --- | --- | --- | --- |
| **Procurement No** | **214** | **12** | **12** | **511** |

This notice has been prepared in the LANGUAGES:

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| --- | --- | --- | --- | --- | --- |
| Albanian |  | Serbian |  | English |  |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Official name**: **Kosovo Academy for Public Safety** | | | |
| **Postal address**: **St.” GjergjKastiotiSkenderbeu”n.n.** | | | |
| Town:**Vushtrri** | Postal code:42000 | | Country: Kosovo |
| **Contact point(s)**: **Bekim Dakaj** | | Telephone: **028 571 228 –ext. 261** | |
| Email: **prokurimi.aksp@rks-gov.net** | | Fax: | |
| Internet address (*if applicable)*: | | **http://aksp.rks-gov.net/** | |

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

The contracting authority is purchasing on behalf of other contracting authorities

***If yes,***specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contractor refer to an Annex.

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| **II.1.1) Contract title attributed by the contracting authority:**  **Building of a new Dormitory (student dormitory of high category in KAPS)** | | |
| **II.1.2) Type of contract and location of works, place of delivery or of performance**  *(Chooseone category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* | | |
| **Works** | **Supplies** | **Services** |
| Execution  Design and execution  Realisation, by whatever means, of work, corresponding to the requirements | Purchase  Lease  Rental  Hire purchase  A combination of these |  |
| Main site or location of works  Kosovo Academy for Public Safety,Vushtrri | Main place of delivery  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Main place of performance : |
| **II.1.3)The notice involves**  A public contract   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   The establishment of framework agreement   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.4) Information on framework agreement***(if applicable):*  Framework agreement with single operator   |  | | --- | |  |   Framework agreement with several operators   |  | | --- | |  |   **Execution of the Contract:**  Call offs/Place Orders   |  | | --- | |  |   Subsidiary Contracts/Mini-competition  **Duration of framework agreement: in months :** | | |
| **II.1.5) Short description of the object of the contract :**  **Building of a new dormitory (student dormitory of high category in KAPS**) | | |
| **II.1.6) Common Procurement Vocabulary classification (CPV) : 45–00–00-00-7** | | |
| **II.1.7) Variants are accepted**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.8) Division into lots**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** tenders should be submitted for *(tick one box only)*  one lot only one or more lots  All lots | | |
| **II.1.9) Information about lots** (*if applicable)*   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Lot no | Short description | CPV | Quantity or scope | Additional information | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | | |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

|  |
| --- |
| **Total quantity or scope** *(including all lots and options if applicable):* |

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

|  |
| --- |
| Duration in months (from the award – signingof the contract)15 months from the contract signing  *or*  Starting:Immediately after contract signing. The contract will enter into force and will start to be executed only after submission (deposit of Execution Security) and signing of the same.  Completion : According to the above defined terms (section II.3) |

**ARTICLE III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1)Required execution security**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* amount of execution security 10% of bid value, in one of Kosovo Banks, licensed by Central Bank of Kosova. |
| **III.1.2) Legal form that will be through groups of economic operators to whom will be awarded the contract***(if applicable)*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which is related the contract execution**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** description of particular conditions: |

**III.2) CONDITIONS FOR PARTICIPATION**

|  |
| --- |
| **III.2.1) Eligibility Requirements:**  Documents that are required as an evidence for certifying of meeting the requirements are the following:  1. Statement under oath that you meet the eligibility requirements as stated in Article 65 of Law no. 04/L-042, should be submitted to------------------------------------------------ (Original)  2. A certificate from the competent judicial authority of the location of the bidder founder (the Economic Court) that the bidder has not restrictions in relation to the requirements from FTD, Article 6 paragraph 6.3 of the bidder dossier. (Not with older date than 3 (three) months from the deadline of submission of tender.  It should be submitted to ……………………………………………………… (Original or a copy certified in original)  3.Statement respectively a signed certificate  by the Tax Administration of your country of establishment that E.O you are not delayed in the payment of taxes at least until the last quarter of the year (before the date of publication of contract notice ) monthly, should  be submitted (Original or a copy certified in original).  4.Certificate by competent court authority (court), that director or manager of the company is not under investigation- For the winning company.  5.Evidence of payment of consumed electricity – Statement of "consumer transaction" in the name of the Economic Operator, which covers the period until before the signing of contract without obligations ( without debt) and/or contract made between the parties,KEK and Economic Operator for the payment of electricity bills in monthly instalments, should be submitted. (Original or a copy certified in original) –**For the winning company**  6.Evidence of the  payment of Tax on Property on the name of the owner business founder, that covers the period until before the signing of contract without obligations. Should be submitted....  (Original or a copy certified in original) - For winner company  7.Registration as economic operator in professional register, commercial and /or of corporation in your location of establishment (Business registration certificate, completed and with seal). ( copy )  8.VAT Certificate (valid and certified) ......................... ……....................... ( Certified copy )  9. Certificate of the fiscal number (valid and verified)........................................ ( Certified copy )  10.Tender file ( Tender form ) filled out and signed properly,  11.Tender security 45,000.00 €for 120 days. |
| **III.2.2) Professional Suitability:** |
| **III.2.3) Economic and financial capacity :**  **•**Financial turnover for the last three years (2010,2011,2012), to be min. 5,000,000.00 €. (Five million Euros) .  • audited financial statements for the last three years (2010,2011,2012) audited by a licensed auditor for each year  Documentary required evidence:  • financial evidence from a licensed bank (original) on financial turnover for the last three years (2010,2011,2012) or the company in question has made ​​outstanding contribution in the amount of 5,000,000.00 € ( five million Euro) - Certification by the bank (original).  • Evidence of audited financial statements for the last three years (2010, 2011, 2012) audited by the License Auditor. (Copies for each year) |
| **III.2.4) Technical and professional capacity**  a) List of professional staff - who will be engaged in the execution of this project (to be certified by employment contracts and the evidence of payment of personal income taxes and contributions - in the last three months of TM4 for 2012).  1. Project manager –to be a graduate engineer of architecture or construction.  Technical Staff  2. A graduate engineer for architecture.  3. A graduate engineer in Construction (Constructive).  4. A graduate engineer in Construction (Hydro).  5. A graduate engineer in Electro Engineering.  6 A graduate engineer in Machinery Engineering.  b) The number of employees with KTA 50 people, in cases of minimum of 40 persons with separate leader  c) List of completed projects in the last three years (2010, 2011 and 2012).  d) It is required a minimum of 1 (one) year guaranty for the executed work (written document, signed and stamped by the Economic Operator - (Original)  e) List the tools, equipment or technical equipment available to the economic operator, to execute the work or to carry out works to prove circulatory card or customs CUD on behalf of the company - the owner or (contract with another entity for hiring) contract certificate for hiring of these devices for the execution of the project) - (Original) (original or notarized copies)  f) Each bidder shall quote for each given position in the form PRICE DESCRIPTION. Failing to act in this way will result in rejection of your bid.  h) Dynamic Plan for execution of works as much detailed as possible in position within 15 months from the contract signing (original) )  g) A statement of the economic operator by which clearly guarantees that the Economic Operator, after receiving works, within one (1) year, by which guarantees the EO that the work and materials quality in a period of one (1) year after technical accepting of the work and accepting of the obligation that the defects occurring during the guarantee period will repair within the shortest possible time and without any compensation and / or objection. On the contrary he agrees that the Contracting Authority will repair those damages engaging another economic operator and incurred costs will fall on the burden of Economics Operator that has issued this statement and prior to accepting the works the Economic Operator shall submit to the Contracting Authority a Contract an inssurance in the amount of 10% of the bid from a licenced bank and should be submitted in: ............... (Original, signed and sealed)  **Documentary required evidence:**  To be certified by the CV, issued references by the employer, Certificate, professional Diploma for project manager and staff of engineers:  a) Diploma, Certificate, references issued by the employer, CV, employment contract, leading staff in work contributions in personal incomes, TM4 for 2012). (Copy) 1. Project manager, graduated construction or architecture engineer; 2. A graduate architecture engineer; 3. A graduate Civil Engineer (construction); 4. A graduate Civil Engineer (Hydro); 5. Electrical engineer; 6. A graduate engineer of Machinery (original or notarized copy).  b) Copies of work contracts and evidence of contributions, List of workers with personal income contributions TM4 in 2012 for 50 employees. (Copy)  c) Contracts (copy) and a list of executed projects in the past three years (2010, 2011 and 2012) by the Economic Operator - (original)  d) a written guaranty - (Original)  e) List of tools with pictures to prove Customs circulatory card or CUD on the name of the company - owner or (draft contract with another entity for the hiring), the proof of contract for hiring of these devices for the execution of the project) - (Copy)  f) PRICE DESCRIPTION Form – Original  g) Dynamic Plan for execution of works to as detailed as possible in phases 15 months from the contract signing - .................. (Original)  h) A written statement by the Economic Operator and the guaranty prior to accepting of the works must be submitted the insurance by the bank that is licensed by CBK in the amount of 10% of the bid value.............. ......................... (Original, signed and sealed)  Warning  Important information for Economic Operator  You should be aware that the Contracting Authority reserves the legal right to verify all the above  Required documents and request additional clarification from any bidder or public authority which issued the documents dealing with non-material informationbefore giving the contract. |

**III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **III.3.1) Execution of services is reserved to a particular profession**  ***If yes,*** reference to the relevant law, regulation or administrative provision : |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

|  |  |
| --- | --- |
| **IV.1.1) Type of Procedure** | |
| **Open** |  |
| **Restricted** |  |
| **Negotiated** | Justification for the choice of negotiated procedure : |
| **IV.1.2) Limitations on the number of the operators who will be invited to tender***(restricted or negotiated procedure)* | |
| **IV.1.3)Reduction of number of the operators during the negotiations***(negotiated procedure)*  Conduct the negotiations in successive stages   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | |

**IV.2) AWARD CRITERIA**

|  |  |  |  |
| --- | --- | --- | --- |
| *Tick the appropriate box and delete the other*  **Lowest price in general**  *or*  **The most economically advantageous tender in terms of:** | | | |
| **Sub-criteria** | **Weighting in %** | **Sub-criteria** | **Weighting in %** |
| 1. Price | 70 % | 5) Engineers – executed projects at least same as offer values | 5 % |
| 1. Project Manager –years of work experience at least 10 years from graduation | 5 % | 6) the experience of the bidder in similar projects for three recent years at least double as the offer value | 10% |
| 1. Project Manager - Executed projects | 5 % | 7) |  |
| 1. Engineers - years of work experience | 5 % | 8) |  |

**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV.3.1) Previous publications concerning the same contract**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,***  Prior Indicative Notice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other publications (*if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **IV.3.2) Conditions for obtaining *[tender dossier][prequalification documents]***  Deadline for accepting the requests for *[tender dossier][prequalification documents]*  **On Monday. 08.04.2013, at 11:00 will** be organized the so-called VISIT OF THE SCENE in (KAPS facilities). The visit is mandatory and the company that does not participate in this visit, is preliminarily eliminated - KAPS, Procurement Office 12, Vushtrri |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **Payable documents**  ***If yes****,* price :  Terms and method of payment: |
| **IV.3.3) Time limit for receipt of*[tenders][applications]:***  ***date*** *:***29.04.2013 *time****:* **14.00*place*** *:***KAPS, Office of procurement no.12, Vushtrri** |
| **IV.3.4) Time limits is shortened for submission of *[tenders] [applications]:***yes no  ***If yes****,* provide justification : |
| **IV.3.5)** Is tender security needed:   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* the value of tender security **:45,000.00 € from a Bank that is licensed by CBK**  Validity of tender security in days :**90**days *or* months \_\_\_\_\_\_\_\_\_\_\_ |
| **IV.3.6) Tender validity period:** Until: date: \_\_\_/\_\_\_/\_\_\_\_\_\_ days : **90 days** or months**3 (three)** |
| **IV.3.7)Tenderopening meeting:**  ***date****:***29.04.2013*time****:* **14.30*place :* KAPS, Office of procurement no.12, Vushtrri** |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

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| **Any interested party may file a complaint with the Procurement Review Body, according to the provisions of Title IX of Law No. 04/L-042, Law on Public Procurement in Kosovo.** |

**V.1.1) ADDRESS OF THE PROCUREMENT REVIEW BODY (PRB)**

|  |  |  |
| --- | --- | --- |
| **Official name**: Public Procurement Body | | |
| **Address of the PRB**: GaribaldiStr, | | |
| Town: Prishtina | | Postal code:10000 |
| Electronic address *(if applicable)*: | | |
| **Contact person**:Adrian Behra | E-mail: | |
| Telephone: | Fax: | |

**V.2) ADDITIONAL INFORMATION**

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| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English language.**  *Add other information*:*N/A* |