

**LAW No. 04/L-053
ON KOSOVO ACADEMY FOR PUBLIC SAFETY**

Assembly of Republic of Kosovo,

Based on Article 65 (1) of the Constitution of Republic of Kosovo,

Approves

LAW ON KOSOVO ACADEMY FOR PUBLIC SAFETY

**CHAPTER I
GENERAL PROVISIONS**

**Article 1
Purpose**

The purpose of this Law is the establishment of the Kosovo Academy for Public Safety.

**Article 2
Scope**

1. Kosovo Academy for Public Safety (herein after referred to as the Academy) is the institution responsible for providing training and higher education, implementation of policies and strategies of training, higher education and the development of capacities in the field of public safety.

2. The Academy provides services from paragraph 1 of this Article for all institutions of public safety but not limited to:

- 2.1. Kosovo Police;
- 2.2. Correctional Service;
- 2.3. Probation Service;
- 2.4. Kosovo Customs;
- 2.5. Emergency Management Agency;
- 2.6. Kosovo Police Inspectorate.

3. The Academy also offers services in paragraph 1 of this Article for private, natural and legal persons.

**Article 3
Definitions**

1. Terms used in this Law shall have the following meaning:

- 1.1. **Ministry** - Ministry of Internal Affairs;

- 1.2. **Academy** - Kosovo Academy for Public Safety;
- 1.3. **Public Safety Institutions** - means, but not limited to:
- 1.3.1. Kosovo Police;
 - 1.3.2. Correctional Service;
 - 1.3.3. Probation Service;
 - 1.3.4. Kosovo Customs;
 - 1.3.5. Emergency Management Agency
 - 1.3.6. Kosovo Police Inspectorate.
- 1.4. **Director** - General Director of Academy.

**Article 4
Code of Ethics**

Staff and attendees of the Academy must adhere to Code of Ethics adopted by the Government of Kosovo on the proposal of the Ministry.

**CHAPTER II
KOSOVO ACADEMY FOR PUBLIC SAFETY**

**Article 5
Status**

The Academy is an Executive Agency, which operates subject to the Ministry.

**Article 6
Academy leadership**

1. The Academy is managed by the Director General of the Academy who is appointed in accordance with the procedure for appointing senior management employees.
2. Director responds directly to the Minister.

**Article 7
Headquarters**

The Academy's headquarters is in Vushtrri.

**Article 8
Symbols**

1. The Academy has the flag and identification emblem, which are approved by the Minister.
2. Selection of the flag and emblem of the Academy are done through public competition, after which the Director will offer three proposals to the minister.

**Article 9
Budget of Academy**

Budget of Academy is provided by the Ministry, services provided with payment and from donations.

CHAPTER III ORGANIZATION AND OPERATION

Article 10 Organizational Structure

The organizational structure of the Academy shall be regulated with sub-legal act proposed by the ministry and approved by the Government.

Article 11 Personnel of the Academy

1. Personnel is divided into:

- 1.1. Management personnel;
- 1.2. Supporting personnel;
- 1.3. Training and teaching personnel.

2. Most of the training and teaching personnel from paragraph 1, sub-paragraph 1.3 of this Article shall be permanent personnel of the Academy while the rest is engaged personnel composed by experts of respective fields.

3. Director signs memoranda of understanding with the Public Safety Institutions for engaging training personnel by these institutions at the Academy in the periods of time up to three (3) years.

4. Personnel from paragraph 2 of this Article shall be entitled to salary from the institution to which the personnel belong, as well as allowance in salary from the Academy.

5. The personnel of Public Safety Institutions from paragraph 2 of this Article can be transferred to the Academy, in accordance with the Memorandum of Understanding and it is managed by the Academy.

6. The employment relationship regarding the personnel from paragraph 1 of this Article is subject to legal provisions into force.

Article 12 The right to salary and bonus

Payments for training and teaching personnel as well as experts of functional fields are determined by sub-legal act proposed by the ministry and approved by the Government.

CHAPTER IV FUNCTIONS AND RESPONSIBILITIES

Article 13 Functions of the Academy

1. Functions of the Academy are as follows:

- 1.1. development of specific curricula and the provision of basic, advanced and specialized training.
- 1.2. developing curricula and providing training and higher education in the field of public safety through programs accredited by of the National Qualification Authority or by the Kosovo Accreditation Agency;
- 1.3. functions as a research institution in the field of the public safety, including but not limited in research in the field of development of training and higher education on public safety;
- 1.4. develops and trains, but not limited to instructors of Public Safety Agencies and of the Academy;
- 1.5. provides support services for training and education needs, including here, but not limited to physical infrastructure, information technology and logistics;
- 1.6. coordination of donor programs for training, education and development in the field of the public safety;
- 1.7. control and internal quality assurance, approval, monitoring and evaluation of training programs and degrees;
- 1.8. maintains data for training and programs that are performed in the Academy;
- 1.9. periodically reviews and assesses the needs of the safety institutions;
- 1.10. collaborates with other institutions;
- 1.11. Kosovo Academy for Public Safety may cooperate with International organizations and educational institutions in the field of safety, in order to enable movement of students and trainers in compliance with the Law into force, or with International agreements, signer of which is the state of Kosovo;
- 1.12. after every training at Academy, either basic or advanced one, the Academy gives assessments and preferences for systematizations and advances in duty, regarding the performance of attendee pointed out during the training, when the needs of safety institutions require this;
- 1.13. in order to advance the training plans and programmes, the Academy does tests, questionnaires, scans and other methods of collecting information for verification of knowledge and skills gained at Academy and at everyday work of safety institutions;

Article 14 **Responsibilities of the General Director**

1. The General Director is responsible for:
 - 1.1. general administration and management of the Academy and to guarantee the functions entrusted to him;
 - 1.2. personnel recruitment and organization of the Academy as well as decision making and issuing sub-legal acts on any matter relating to the functions of the his;
 - 1.3. efficient and effective management of financial resources allocated to the Academy;

1.4. implementing non-discriminatory policy for the personnel of Academy, including equal representation in all areas and levels, and to ensure that the personnel composition reflects the multi-ethnic character of Kosovo;

1.5. ensuring that the recruitment of personnel is based on professional qualifications, their skills, which are done through open and fair competition, in accordance with the applicable Law;

1.6. developing periodical and annual reports on the Academy work, which report is submitted to the Minister of Internal Affairs and to the Board;

1.7. developing long-term strategic plan for effective and efficient administration of the Academy.

CHAPTER V PLANNING OF THE TRAINING

Article 15 Training Plan

1. Academy prepares plans for training in close cooperation with Institutions of Public Safety and other partners.
2. In order to draft plans for training from paragraph 1 of this Article the Academy performs the identification of training needs.
3. All Public Safety institutions, in cases where they are provided with donations by donors for trainings, which are organized and held at the Academy, are required to coordinate these donations with the Academy.
4. Details and other procedures for implementing this Article shall be regulated by sub-legal act proposed by the Director and approved by the Government.

CHAPTER VI HIGHER EDUCATION FOR PUBLIC SAFETY IN ACADEMY

Article 16 Higher Education

1. Development, mission and other issues dealing with the functioning of the higher education at the Academy, are regulated by sub-legal act approved by the Government after the proposal of the minister.
2. Higher Education for Public Safety in the Academy is developed in accordance with the respective rules and procedures for accreditation under the Law applicable for higher education.

CHAPTER VII MUTUAL RELATIONS AND RESPONSIBILITIES OF INSTITUTIONS AND ACADEMY

Article 17 Board of Kosovo Academy for Public Safety

1. For the purpose of establishing basic minimum of professional standards, policies relating to trainings in the field of public safety, specialized and advanced education of Public Safety Institutions at the Academy there is established the Kosovo Public Safety Board.
2. Composition of the Board will consist from the representatives of respective Ministries or Agencies that are authorized by the Kosovo Government to provide public safety.
3. Functioning and other matters relating to administrative procedures will be regulated by sub-legal act proposed by the Ministry and approved by the Government.

Article 18 Collaboration

1. Academy and Public Safety Institutions, with the purpose of realization of trainings in the field of public safety, by not limited to developing the training personnel programs and trainers' personnel are obliged to offer:
 - 1.1. mutual support and cooperation between them;
 - 1.2. regular exchange of their scientific information in the field of public safety, but not limited to research, publications, periodicals, congresses, seminars and conferences.
2. The implementation of the reciprocity principle and legal modalities for the financing of trainings opportunities of agencies by the Academy under the provisions of this Law.
3. Specific issues of mutual relations and responsibilities between the Academy and Agencies that are not regulated by this Law can be adjusted by cooperation agreement between them.
4. Academy enjoys all the rights related to intellectual property rights in accordance with the legislation into force.

CHAPTER VIII CONDITIONS AND CRITERIA FOR THE PROVISION OF TRAININGS AND OTHER SERVICES FOR NATURAL AND LEGAL PERSONS IN THE ACADEMY

Article 19 Training and other services with payment

1. The Academy offers training in the field of public safety and other services with payment for natural and legal persons.
2. Training, services and payment manner under paragraph 1 of this Article will be determined with a sub-legal act by the proposal of the General Director of the Academy, act which is approved by the Minister of Internal Affairs

CHAPTER IX FINAL PROVISIONS

Article 20 Sub-legal acts

Sub-legal acts for implementing this Law, are issued within the time period of six (6) months from the date of entry into force of this Law.

Article 21
Repeal

1. With the entry into force of this Law, the Administrative Direction 2008/3 is repealed, as well as any other provision that is in contrary to this law.
2. The regulation no. 2008/18 on the Establishment of the Kosovo Board on Public Safety Standards and Education remains into force until is replaced by any other legal act.

Article 22
Entry into force

This Law shall enter into force fifteen (15) days after its publication in the Official Gazette of the Republic of Kosovo.

Law No. 04/L-053
21 October 2011

Promulgated by Decree No.DL-045-2011, dated 15.11.2011, President of the Republic of Kosovo Atifete Jahjaga.