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| **Republika e Kosovës**  **C:\Users\ismail.smakiqi\Desktop\New folder\EMBLEMA ME NGJYRE.bmpRepublika Kosova-Republic of Kosovo**  ***Qeveria –Vlada-Government***  *Ministria e Punëve të Brendshme-Ministarstvo Unutrasnjih Poslova-Ministry of Internal Affairs*  Akademia e KosovëspërSiguriPublike/Kosovska Academia zaJavnu  Bezbednost/Kosovo Academy for Public Safety |
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**CONTRACT NOTICE**

**WORKS**

*According to Article 40 of Law No. 04/L-042 on Public Procurement in Kosovo*

**Date of the preparation of the Notice: 01.09.2014**

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| --- | --- | --- | --- | --- |
| **Procurement No** | **214** | **14** | **30** | **511** |

This notice has been prepared in the LANGUAGES:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Albanian |  | Serbian |  | English |  |

**SECTION I: CONTRACTING AUTHORITY**

**I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Official name**: **Kosovo Academy for Public Safety** | | | |
| **Postal address**: **St.” Gjergj Kastioti Skenderbeu”n.n.** | | | |
| Town:**Vushtrri** | Postal code:42000 | | Country: Kosovo |
| **Contact point(s)**: **Bekim Dakaj** | | Telephone: **028590 070–ext. 280** | |
| Email: **prokurimi.aksp@rks-gov.net** | | Fax: | |
| Internet address (*if applicable)*: | | **http://aksp.rks-gov.net/** | |

|  |  |  |  |
| --- | --- | --- | --- |
| Yes |  | No |  |

The contracting authority is purchasing on behalf of other contracting authorities

***If yes,***specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contractor refer to an Annex.

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

|  |  |  |
| --- | --- | --- |
| **II.1.1) Contract title attributed by the contracting authority:**  **Expanding of heating and heating system** | | |
| **II.1.2) Type of contract and location of works, place of delivery or of performance**  *(Chooseone category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)* | | |
| **Works** | **Supplies** | **Services** |
| Execution  Design and execution  Realisation, by whatever means, of work, corresponding to the requirements | Purchase  Lease  Rental  Hire purchase  A combination of these |  |
| Main site or location of works  Kosovo Academy for Public Safety,Vushtrri | Main place of delivery  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Main place of performance : |
| **II.1.3)The notice involves**  A public contract   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   The establishment of framework agreement   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.4) Information on framework agreement***(if applicable):*  Framework agreement with single operator   |  | | --- | |  |   Framework agreement with several operators   |  | | --- | |  |   **Execution of the Contract:**  Call offs/Place Orders   |  | | --- | |  |   Subsidiary Contracts/Mini-competition  **Duration of framework agreement: in months :** | | |
| **II.1.5) Short description of the object of the contract : The execution and realization of works-services and supplies due to technical description, bill of quantities, sketches as it is in tender dossier titled: Expanding of heating and heating system** | | |
| **II.1.6) Common Procurement Vocabulary classification (CPV) : 45–00–00-00-7** | | |
| **II.1.7) Variants are accepted**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | | |
| **II.1.8) Division into lots**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** tenders should be submitted for *(tick one box only)*  one lot only one or more lots  All lots | | |
| **II.1.9) Information about lots** (*if applicable)*   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Lot no | Short description | CPV | Quantity or scope | Additional information | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | |  |  |  |  |  | | | |

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

|  |
| --- |
| **Total quantity or scope** *(including all lots and options if applicable):* |

**II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION**

|  |
| --- |
| Duration in months (from the award – signing of the contract)30 (Thirty days) from the contract signing  *or*  Starting: Immediately after contract signing. The contract will enter into force and will start to be executed only after submission (deposit of Execution Security) and signing of the same.  Completion : According to the above defined terms (section II.3) |

**ARTICLE III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **III.1.1)Required execution security**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* amount of execution security 10% of bid value, exclusively in one of the following forms.  -in cash or equivalent, as it is bank transfer,  -check certified by a reputable bank,  -unconditional loan letter opened and confirmed by a reputable bank,  - performance bills, implemented with a request, issued by a reputable insurance company,  -unconditional Bank Guarantee, issued by a reputable bank. |
| **III.1.2) Legal form that will be through groups of economic operators to whom will be awarded the contract***(if applicable)*  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **III.1.3) Other particular conditions to which is related the contract execution**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,*** description of particular conditions: |

**III.2) CONDITIONS FOR PARTICIPATION**

|  |
| --- |
| **III.2.1) Eligibility Requirements:**  Documents that are required as an evidence for certifying of meeting the requirements are the following:  1. the economic operator must meet the eligibility requirements of Law no. 04/L-042, Article 65;  2. A certificate signed by the Tax Administration of your country of Economic Operator, the economic operator in question is not delayed in the payment of taxes at least until the last quarter of the year before submission of tender.  3. a document issued by a competent Court that confirms that the Economic Operator fulfill “  Eligibility requirements” section III.1.1.)2.a, c and e;  Required evidence of documents   1. Affidavit that the bidder meets the requirements to compete under the Public Procurement Law No; 04/L-042, Article 65, by using the form in Annex 2 of the tender dossier, must be submitted in ...............................................................................(origjinal) 2. A signed statement from the tax Administration of your country that you are not delayed in payment of taxes, this certificate must be no older than 90 calendar days from the date of opening this activity) (must be submitted by EO to whom aims to provide the contract) …………………………………..(original or certified copy) 3. A certificate from the “judicial record” or in his absence, an equivalent document issued by a competent judicial or administrative authority in your location of your establishment, which confirms that the economic operator has the right to participate in a procurement activity and that does not exist against him any circumstances specified in Article 65, paragraph 3.1, 3.3, 3.4, 3.5, 3.6, 4.1, 4.2 and 4.4 of the PPL (must be submitted by the EO to whom aims to provide the contract ……………………………………………………………(original or certified copy) |
| **III.2.2) Professional Suitability:**  **Requirements:**   1. Business Registration Certificate ………………………………(completed) 2. Certificate of fiscal number …………………………………………..(copy) 3. VAT certificate ………………………………………………………..(copy)   **Required evidence of documents:**   1. Registration as economic operator in professional, commercial register and/or of corporate in your location of establishment. ( Business registration certificate completed) ……………………(copy) 2. VAT certificate ………………………………………………………………………………..(copy) 3. Certificate of fiscal number…………………………………………………………………….(copy) |
| **III.2.3) Economic and financial capacity :**  **•**Financial turnover for the last three years (2011,2012, 2013) to be min. 300,000.00 €. (Three hundred thousand Euros)  Documentary required evidence:  • financial evidence from a licensed bank (original) on financial turnover for the last three years (2010,2011,2012) or the company in question has made ​​outstanding contribution in the amount of 300,000,00 € ( three hundred thousand Euros) - Certification by the bank (original). |
| **III.2.4) Technical and professional capacity**  **Requirements;**   1. A graduate engineer in Machinery Engineering 2. A graduate engineer in Construction 3. A graduate engineer in Electro Engineering 4. Three references of Public Institutions for three(3) last years **[2011,2012,2013]** 5. **To prepare the equipment list-(the working tools that you own or are contracted)** 6. **The dynamic plan for the execution of works within 30 days of signing the contract**   **Documentary required evidence**   1. **A graduate engineer in Machinery** 2. **A graduate engineer of Construction** 3. **A graduate engineer in Electro Engineering**   Engineers must be evidenced by the copy of the contracts, university degree (notarized copy).   1. Three references by the Public Institutions during three (3) last years {2011, 2012, 2013} in the field of heating – and similar works. – copy 2. To be submitted the list of equipment-working tools that EO should own or contracted ones; for other necessary tools-equipment to realize the project – copy 3. The Dynamic plan on execution of works in given position within 30 days from signing the contract – original 4. Written statement from EO stamped and signed on by which guarantees the quality of works and materials with no extra payment, in a period of 1(one) year from the accepting technical day – original |

**III.3) SPECIFIC CONDITIONS ON SERVICE CONTRACTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **III.3.1) Execution of services is reserved to a particular profession**  ***If yes,*** reference to the relevant law, regulation or administrative provision : |
| **III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | |

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

|  |  |
| --- | --- |
| **IV.1.1) Type of Procedure** | |
| **Open** |  |
| **Restricted** |  |
| **Negotiated** | Justification for the choice of negotiated procedure : |
| **IV.1.2) Limitations on the number of the operators who will be invited to tender***(restricted or negotiated procedure)* | |
| **IV.1.3)Reduction of number of the operators during the negotiations***(negotiated procedure)*  Conduct the negotiations in successive stages   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  | | |

**IV.2) AWARD CRITERIA**

|  |  |  |  |
| --- | --- | --- | --- |
| *Tick the appropriate box and delete the other*  **Lowest price in general**  *or*  **The most economically advantageous tender in terms of:** | | | |
| **Sub-criteria** | **Weighting in %** | **Sub-criteria** | **Weighting in %** |
|  |  |  |  |
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**IV.3) ADMINISTRATIVE INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IV.3.1) Previous publications concerning the same contract**   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes,***  Prior Indicative Notice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Other publications (*if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| **IV.3.2) Conditions for obtaining *[tender dossier][prequalification documents]***  Deadline for accepting the requests for *[tender dossier][prequalification documents]*  **On 23.09.2014, at 10:00 will** be organized the so-called VISIT OF THE SCENE in (KAPS facilities), Procurement Office 12, The purpose of the visit is that all EO to have clear what should work  The visit is not mandatory. |
| |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   **Payable documents**  ***If yes****,* price :  Terms and method of payment: |
| **IV.3.3) Time limit for receipt of*[tenders][applications]:***  **date** :14.10.2014 ***time****:* **14.00*place*** *:***KAPS, Office of procurement no.12, Vushtrri** |
| **IV.3.4) Time limits is shortened for submission of *[tenders] [applications]:***yes no  ***If yes****,* provide justification : |
| **IV.3.5)** Is tender security needed:   |  |  |  |  | | --- | --- | --- | --- | | **Yes** |  | **No** |  |   ***If yes****,* the value of tender security **:10,000.00 €**  Validity of tender security in days :120days *or 4*  months \_\_\_\_\_\_\_\_\_\_\_ |
| **IV.3.6) Tender validity period:** Until: date: \_\_\_/\_\_\_/\_\_\_\_\_\_ days : **90 days** or months**3 (three)** |
| **IV.3.7)Tender opening meeting:**  ***date****:***14.10.2014 time***:* **14.30*place :* KAPS, Office of procurement no.12, Vushtrri** |

**SECTION V: COMPLEMENTARY INFORMATION**

**V.1) COMPLAINTS**

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| **Any interested party may file a complaint with the Procurement Review Body, according to the provisions of Title IX of Law No. 04/L-042, Law on Public Procurement in Kosovo.** |

**V.1.1) ADDRESS OF THE PROCUREMENT REVIEW BODY (PRB)**

|  |  |  |
| --- | --- | --- |
| **Official name**: Public Procurement Body | | |
| **Address of the PRB**: GaribaldiStr, | | |
| Town: Prishtina | | Postal code:10000 |
| Electronic address *(if applicable)*: | | |
| **Contact person**:Adrian Behra | E-mail: | |
| Telephone: | Fax: | |

**V.2) ADDITIONAL INFORMATION**

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| **Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English language.**  *Add other information*:*N/A* |